



ADDENDUM #1

On December 19, 2016 the New Hampshire Department of Health and Human Services published a request for proposals, requesting proposals for Mobile Crisis services and supports.

The Department is publishing this addendum to:

1. **Delete and Replace Section 5.2. Cost Proposal with the following:**

5.2. **Cost Proposal**

a) Projected cost for uninsured & projection of clients (Cost Q1 & Cost Q2)

15 Points

b) Budget Form (Appendix C) - Vendors must provide 3 budget forms as follows:

- One budget for startup costs only in SFY 2017 that meets the requirements specified in subsection 4.1.2, using the Start-up Budget Template (Appendix C-1).
- One budget for providing services in SFY 2018, using the Budget Template (Appendix C-2).
- One budget for providing services in SFY 2019, using the Budget Template (Appendix C-2).

35 Points

c) Budget Narrative – Vendors must provide one budget narrative for each budget submitted in Section 5.2, Cost Proposal, (b), for a total of 3 budget narratives as follows:

- One budget narrative for startup costs only in SFY 2017 that meets the requirements specified in subsection 4.1.2.
- One budget narrative for providing services in SFY 2018.
- One budget narrative for providing services in SFY 2019.

15 Points

d) Staffing Form (Appendix D) - Staffing form must be completed for each State Fiscal Year that services are being provided to clients, as follows:

- One Staffing Form for SFY 2018.
- One Staffing Form for SFY 2019.

10 Points

Total Maximum number of points to be awarded:

210 Points



2. Delete and Replace Section 6.1, Contact Information: - Sole Point of Contact with the following:

The sole point of contact, the Procurement Coordinator, for this RFP relative to the bid or bidding process for this RFP, from the RFP issue date until the selection of a Bidder, and approval of the resulting Contract by the Governor and Executive Council is:

State of New Hampshire
Department of Health and Human Services
Shannon DuBreuil
Contracts & Procurement
Brown Building
129 Pleasant Street
Concord, New Hampshire 03301
Email: Shannon.DuBreuil@dhhs.nh.gov
Phone: (603) 271-9615

Other personnel are NOT authorized to discuss this RFP with Bidders before the proposal submission deadline. Contact regarding this RFP with any State personnel not listed above could result in disqualification. The State will not be held responsible for oral responses to Bidders regardless of the source.